



# Bronx Science Foundation, Inc.

## **Manne Institute Research Fellow – Bronx Science Foundation Manne Institute**

Reporting to the President of the Bronx Science Foundation and working closely with the faculty of the Bronx High School of Science and other key partners, the Manne Institute Research Fellows help advance the mission of the Manne Institute by helping to identify projects for students, assisting students with their research, developing partnerships and helping to secure funding.

### **Organization Summary**

The Manne Institute provides a world class science research facility for students to conduct independent advanced science research.

The Manne Institute is part of The Bronx Science Foundation, which is organized for charitable and educational purposes, including, but not limited to, preserving the mission and excellence of The Bronx High School of Science. The Bronx Science Foundation exists to build and maintain relationships among its alumni and friends, to raise funds for both the School and Foundation activities, and to serve as an effective model of a successful public school-private Foundation partnership

### **Responsibilities**

Responsibilities include, but are not limited to, working in a team-based environment to support our work in advanced science research and to help provide students with the resources they need to succeed:

Specific duties include:

- Identify and develop systems to bring to the Manne Institute that can help students launch research projects.
- Represent the Manne Institute at various calls, conferences and meetings to help promote the research opportunities and strengthen partnerships.
- Work with students to develop their projects and to help with ideas, lab techniques and analysis.
- Adhere to all safety guidelines and ensure compliance. Participate in any trainings and certifications required for conducting advance research with secondary school students.
- Special projects as needed.
- Other duties as assigned.

### **Minimum Qualifications**

- Background in the sciences is preferred;
- Minimum of 3 years experience in the scientific community;
- Demonstrated ability to design, implement and present lab-based scientific research projects;
- Candidates must be enthusiastic, organized, have strong interpersonal skills, have strong oral and written communication skills and be flexible in handling different situations.
- Knowledge of the Bronx High School of Science is preferred

### **Schedule and Compensation**

This is a part-time position paid hourly. The compensation for this part-time role is \$25-\$30/hour, commensurate with experience, with the goal of at least 10 hours a week. This is an in-person position at the Manne Institute in the Bronx.

### **How to Apply**

Please send a resume and cover letter to [foundation@bxscience.edu](mailto:foundation@bxscience.edu).